

Review of EHS and EHS-CCP Program Monitoring



EARLY HEAD START



City of San Antonio Head Start Program

Monitoring Report – April 2022

The Early Head Start (EHS) Program has developed a comprehensive and thorough approach to monitoring for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues, so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings for the **Early Head Start- Stafford Program** during the time indicated above:

Monitoring Projects:	April 2022
<u>Family and Community Support Monitoring, Child File Review</u> Completed Child File Review	
Non-Compliances – There were no non-compliances observed that showed a systemic or substantial material issue or concern in meeting performance standards or policy relating to the education services.	
Areas of Concern (Individual incident(s) that fail to meet performance standard or policy): <u>Family and Community Support Child File Review</u> <ul style="list-style-type: none">○ There were 22 child files reviewed with noted findings-Pending Review	
Follow-up Activities: Education, Disabilities and Wellness Monitoring Projects have the majority of CAPS addressed, there are a few documents needed to close the projects. Monitors will continue to track progress. 90 Day Health Monitoring Project is pending completion of Review.	
For more detailed information: Cynthia.garcia3@sanantonio.gov & Dianne.mendez@sanantonio.gov	

***EARLY HEAD START
CHILD CARE PARTNERSHIP
(EHS-CCP)***



City of San Antonio Head Start Program

Monitoring Report – April 2022

The Early Head Start (EHS) Program has developed a comprehensive and thorough approach to monitoring for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues, so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings for the **Early Head Start- Child Care Partnership Program** during the time indicated above:

<p>Monitoring Projects:</p> <p><u>Unannounced Safe Environments Visits</u></p> <ul style="list-style-type: none"> ○ Healy Murphy Child Care Center ○ Inman Christian Child Development Center ○ Seton Home Child Development Center <p><u>Technical Assistance Visit</u></p> <ul style="list-style-type: none"> ○ Ella Austin - Temporary location at Antioch Christian Academy building <p><u>Family and Community Support Child File Review</u></p> <p>Completed Child File Review</p>	<p>April 2022</p>
<p>Non-Compliances –</p> <p>A non-compliance was observed that showed a systemic or substantial material issue or concern in meeting performance standards or policy requirements.</p> <p>It was observed that four EHS – CCP classrooms at Inman Christian Child Development Center did not have two teachers as required in the EHS – CCP Policy: Environmental Health and Safety 2 and as defined within the Performance Based Deliverables Scorecard.</p> <p>The provider is required to submit a Corrective Action Plan outlining the center’s process to ensure that two teachers are in the EHS-CCP classrooms at all times.</p>	



Areas of Concern (Individual incident(s) that fail to meet performance standard or policy):

Unannounced Safe Environments Visits

- Infant bottle was not properly labeled
- Carbon Monoxide Alarm needed batteries replaced
- General cleaning of carpets and floors
- Classroom door did not close properly
- EHS Diaper changing procedure not posted
- Classroom teacher did not follow diaper changing procedure
- No drinking water readily available in the classroom
- Electrical outlet not covered
- Leaves need to be removed from the EHS playground

Family and Community Support Child File Review

- There were 60 child files reviewed with noted findings-**Pending Review**

Follow-up Activities:

Education, Disabilities and Wellness Monitoring Projects have the majority of CAPS addressed, there are a few documents needed to close the projects. Monitors will continue to track progress. 90 Day Health Monitoring Project is pending completion of Review. The Unannounced Safe Environments Visits Monitoring Projects that were conducted in March at Blessed Sacrament Academy and the YWCA are now closed; all findings have been addressed.

For more detailed information:

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